



**Meeting Posting & Agenda**

**Details:**

**Board – Committee – Commission:** Trustees of the Upton Town Library

**Meeting Day, Date, Time:** February 3, 2014 at 7:00 PM

**Location:** Memorial School

**Agenda:**

Open Meeting/Review Agenda

Business Session

- A. Secretary Minutes
- B. Financial

- 1. Treasurers Report
- 2. Vouchers
- 3. Meeting with FinCom for Review of FY15 Budget/Special Articles

C. Trustee Issues

- 1. Odor Abatement and Library Improvements Update
  - a. Material Removal and Storage
  - b. Asbestos Removal
  - c. Schedule for Implementation/Closing of library
  - d. Board of Health Room
  - e. Status of Bids
- 2. Planning Grant for Library Construction Update
- 3. Open Trustee Position
- 4. Conflict of Interest Renewal
- 5. Purchase of E-Readers
- 6. Third Floor Storage Area Problems

D. Staff Issue

- 1. Circulation Clerk/End of Trial period

Informational Session

- A. Audience Participation
- B. Director's Report and Concerns
- C. Next Regular Meeting: March 3, 2014  
Special Meeting: February 6, 2014

**RECEIVED**

*By Kelly A McElreath at 1:02 pm, Jan 29, 2014*

**Town of Upton**

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**Massachusetts**

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Other topics not reasonably anticipated by the Chairman 48 hours in advance

Adjournment

48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

**The 48 hours notice cannot include Saturdays, Sundays or holidays.**